



# PUEBLO Adopt-A-Streetscape Application

Today's Date: \_\_\_\_\_

Proposed Adoption Location: \_\_\_\_\_

Adopter Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(street, city, state, zip)

Email: \_\_\_\_\_

Estimated Number of Participants: \_\_\_\_\_ Amount of Donation: \$ \_\_\_\_\_

What do you and your organization hope to gain from this experience? \_\_\_\_\_  
\_\_\_\_\_

## STATEMENT OF AGREEMENT

As the individual or as the representative of the organization listed above as Adopter, I have read and agree to abide by the policies and procedures of the City of Pueblo's Adopt-A-Streetscape Program. I understand that the City of Pueblo reserves the right to modify the scope of the adoption area. I understand the hazardous nature of the work that is to be performed. On behalf of myself or as a representative of the organization listed above as Adopter, I release all claims that may arise against, and agree not to sue, the City of Pueblo and its officers, agents, employees and authorized volunteers as a result of participating in the City of Pueblo Adopt-A-Streetscape Program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form to: City of Pueblo, Planning & Community Development Dept.  
211 East D Street, Pueblo, CO 81003  
FAX: (719) 553-2359 OR Email: bswick@pueblo.us

### FOR OFFICE USE ONLY

Assigned Streetscape: \_\_\_\_\_

Dates of Adoption: Start \_\_\_\_\_ End \_\_\_\_\_

Organization (as it will appear on the sign): \_\_\_\_\_

New Sign: Date Ordered \_\_\_\_\_ Date Installed \_\_\_\_\_



# PUEBLO Adopt-A-Streetscape

## Program, Policies and Procedures and Safety Rules

### Program

#### WHAT IS THE ADOPT-A-STREETSCAPE PROGRAM?

The Adopt-A-Streetscape program gives businesses, non-profit organizations, families, individuals, volunteer groups and neighborhood associations the opportunity to keep our City streetscapes clean, safe and a treasure for our community to appreciate either by providing labor or contributing funds for ongoing care and maintenance. At the same time, it provides valuable name recognition for the adopter, as thousands of drivers and pedestrians will see their adoption sign every day.



#### WHAT IS A STREETSCAPE?



Landscaped sidewalks, medians, parkways and public gardens are types of areas that are considered streetscapes. Some of the existing streetscapes that are available for adoption are located on: Jerry Murphy Road, Bonforte Boulevard, Highway 47 and Dillon Drive, Eagleridge Boulevard, East 4<sup>th</sup> Street, Northern Avenue, Abriendo Avenue, Union Avenue, Main Street and Elizabeth Street. The City welcomes suggestions for any area a group might be interested in adopting.

#### WHAT IS THE ADOPTER'S RESPONSIBILITY?

The adopter agrees to provide volunteers to cultivate city-approved flower and shrub beds and keep the area free of litter and weeds or the adopter can provide a cash contribution for a licensed landscape contractor to regularly provide care and maintenance of the streetscape area. The program is self-governing, meaning the adopter is responsible for keeping their promise without supervision from the City of Pueblo.

## WHAT IS THE CITY'S RESPONSIBILITY?

Irrigation repairs and major maintenance items are the responsibility of the City via the Park's Department or contracted maintenance. The City will provide to the adopter the instructions and guidance for proper landscape maintenance and care. A sign designating the adopter's name will be provided in the project area. Trash bags will be provided and picked up by City crews. Tree pruning and fertilization will be done by the City.

## WHO MAY PARTICIPATE?

Businesses, non-profit organizations, families, individuals, volunteer groups, and neighborhood associations all can take an active role in the maintenance and improvement of local public streetscapes. Student and youth groups under 12 years of age are not eligible to participate in the adoption program at this time due to safety concerns. Keep in mind that the promise to maintain a public streetscape area by cultivating flowers and keeping it weed and litter-free is a big commitment!



## WHAT DOES IT COST?

There are no fees required to adopt a public space if it is one that the City of Pueblo has determined is a safe area to be maintained by volunteers due to its location. Areas that are not considered safe for volunteers must be adopted by an organization that is willing to contribute funds for contracting the annual care and maintenance of the plant and shrub beds. Costs will vary depending on the specific area and will be quoted to the potential adoption group.

## Policies and Procedures

1. The adopting organization will commit to a one-year adoption period. At the end of one year, the adopting organization or the City of Pueblo may renew or terminate the adoption.
2. During the one-year commitment, the adopting organization will perform the following maintenance tasks:
  - Cultivate city-approved flower and shrub beds, pick up litter and leaves, and generally watch over the adopted area a minimum of once a month.
  - Weed (mechanical or manual means is the primary means of weed control) - a minimum of every two weeks during growing season (April - October). The use of chemical herbicide/pesticide applications may be allowed in approved areas.
  - Prune shrubs and other plants in the Spring and Fall as specified by care instructions.
  - Report any observable problems with the irrigation system (i.e. leaks, misdirected spray, etc.) to the Adopt-a-Streetscape Coordinator 553-2615.
3. City Parks will perform the following maintenance tasks:
  - Minor and major repair of irrigation system and regulation of irrigation flow.

- Pruning of trees.
  - Major maintenance projects (i.e. planter renovation).
4. The City will provide the adopting organization with the following:
    - Safety vests to be worn by the participants
    - Trash bags
    - A safety video for program participants prior to initial activities
    - Instructions and guidance for proper landscape maintenance and care
  5. The City will be responsible for the collection and disposal of trash bags left in designated median and public right of way locations.
  6. The City will install a standard information sign in the median, planter, or public right of way area acknowledging the adoption organization. The signs will remain in place throughout the adoption period as long as the adopting organization is in compliance with all the policies and procedures of the program.
  7. Participants in the maintenance of the streetscape areas must be aware of the nature of the work that is to be performed and that there are potential hazards that might be encountered in performing such work.

## Safety Rules

1. Always wear furnished orange safety vest while working in and along roadways.
2. Stay on the median and off the paved portion of the roadway wherever possible.
3. Children under 12 years of age may not participate in the program due to safety concerns. Children over 12 years may participate, but must be supervised by a responsible adult at all times.
4. Observe all pedestrian laws and safety practices. This includes, but is not limited to facing oncoming traffic when walking along shoulders, looking in both directions before crossing the roadway, crossing at corners or signalized intersections where possible, etc.
5. Deposit filled trash bags on non-paved designated areas (off roadway and shoulders). Keep roadway and shoulders clear for motorists and pedestrians. Do not deposit bags on sidewalks or paths or in front of a sign post, delineator, or on a bridge structure. Please do not overfill bags, so that they can easily be picked up and put into maintenance trucks.
6. Please be courteous to pedestrians and drivers. If a situation arises where a pedestrian or motorist is creating problems for the operation, notify the Adopt-A-Streetscape Coordinator 553-2615 on weekdays, Police Dept. on weekends at 553-2502 and for emergency only dial **911**.
7. Dress appropriately for the work and weather. It is recommended that sturdy shoes and gloves be worn.
8. Watch for broken glass, jagged edges on cans, etc. If you find any potential hazardous items such as needles or syringes, please leave them where they are and contact the Adopt-A-Streetscape Coordinator for proper disposal 553-2615.